



Gabelli School of Business Freshman Advising Program Fifth Fall Large Group Meeting

Greer Jason-DiBartolo, Ph.D.

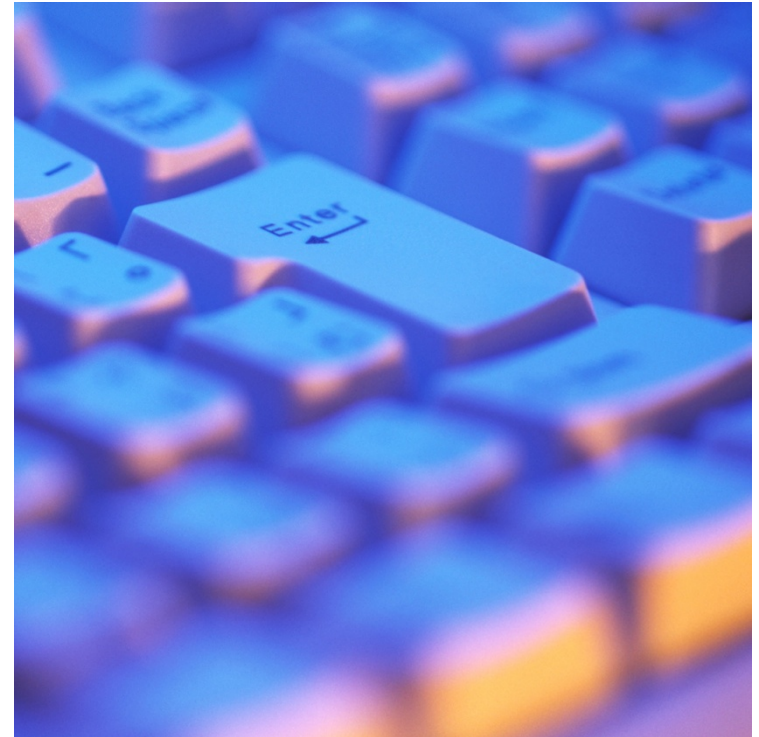
Assistant Dean and Advisor for Freshmen

Thursday, November 20, 2014



Today's Topics

- Personal and Professional Development Resources at the Gabelli School of Business
- Mission and Ministry
- Registration Follow-Up Reminders
- Summer Courses
- Final Exams
- Tutoring Reminders
- Upcoming Events & Spring Advising
- Top 10 Ways Students Can Improve Networking/Interviewing





Personal and Professional Development

Welcome PPD Advisors:

Dr. Gina Hill Lobasso, Marketing

David DiFusco, Accounting

Stefanie Gianakis, Finance



Mission and Ministry



Welcome Assistant Vice President for Campus Ministry
Rev. Philip A. Florio, S.J.



Spring Registration Reminders

- Should have registered for courses that fulfill Liberal Arts Requirements, the Ground Floor, and Foreign Language (if you choose); Guidelines were provided in last advising session
 - Last advising powerpoint available at: <http://www.gabelliconnect.com/freshman-advising>
 - 7 required courses prior to SO Year: Calculus, Finite Math, Composition II, Ground Floor, Macroeconomics, Microeconomics, Statistics I (ECON 2140)
 - Be sure your AP/A-Level/IB/College Credit transfers ASAP!
 - Other course selections should be discussed with me *ASAP*
 - **Only Rose Hill Classes (“R” sections)**; No “L” Lincoln Center (except LC Japanese/Russian), “E” Evening (except Ground Floor or Fair Trade), or “C” School of Professional and Continuing Studies Courses.
 - History options that will fulfill the core requirement include: HIST 1000-1800 and AFAM 1600.
 - Fine art options that will fulfill the core requirement include: Art History, Music History, Theatre, Urbanism, and Opera.
 - Unless you plan to minor in Math, you should not take Calculus 1 or Calculus 2. Take Math for Business: Calculus MATH 1109.



Who MUST take summer courses?

- Must fulfill following requirements prior to sophomore core curriculum in fall:
 - Ground Floor
 - Composition II
 - Exception: took ESL Fall 2014 and assigned ESL 2 or Comp I by IALC for spring 2015 are strongly recommended, but not required, to take in Composition II summer 2015
 - If you do not take in summer, MUST TAKE spring 2016
 - Macroeconomics
 - Microeconomics
 - Math for Business: Finite
 - Exception: assigned Pre-Calculus for Fall 2014 are strongly recommended, but not required, to take Calc/Finite in summer 2015
 - If you do not take in summer, MUST TAKE spring 2016
 - Math for Business: Calculus
 - Exception: assigned Pre-Calculus for Fall 2014 are strongly recommended, but not required, to take Calc/Finite in summer 2015
 - If you do not take in summer, MUST TAKE spring 2016
 - Statistics I (ECON 2140)



Summer Session at Fordham

- Information re: classes, fees, registration at:

www.fordham.edu/summer

- summerschool@fordham.edu
 - 718-817-4665
 - 315 Keating Hall
 - ONLINE CLASS SELECTION STARTS IN MARCH or APRIL
- Housing information:
 - Commuters and Residents sign up through Residential Life later in Spring
 - RH or LC housing available, first come, first served
 - Meet with me regarding fulfilling requirements, etc.
 - If you are taking a core liberal art requirement, foreign language, or upper level Econ/Math for a minor at Fordham, you do not need my prior permission
 - If you are taking anything else, you do need my permission – schedule an appointment to meet with me





Summer Courses at other Schools

- Find a class at a four year college or university. No community college classes or online classes will be accepted.
- Ensure the class meets for at least 37.5 total hours (be sure to account for holidays, etc.).
- Check that it is a class that is offered at Fordham University; you will only get credit for a class that would be also taught at Fordham.
- Print out the information for the class from the official website. This information should include:
 - Course description
 - Course meeting days/times
 - Term dates of course
 - Proof it is offered at a four year college or university
- Bring this printed information to a meeting with me (schedule on Gabelli Access) for my review.
- If I approve the course, bring the information to the relevant academic department for their approval.
- If they also approve the course, bring the signed approval form with the other course information and leave in my mailbox on the 4th floor of Hughes Hall.
- Register for the course.
- Pass the course with a grade of C or better.
- Send the academic transcript to the GSB Sophomore Dean, Hanaa Fawzy. The credits will be posted on your academic transcript and the grade will be listed, but not factored into your GPA.



Summer Courses at other Schools

- You can take the following courses at a school other than Fordham this summer:
 - Macroeconomics
 - Microeconomics
 - Calculus
 - It does not need to be Business Calculus, it can be Applied Calculus 1 or Calculus 1
 - Statistics 1
 - Fine Art
 - Usually only approved by Art department if taken abroad
 - Elective
- Other options may be available in future summers; see me for possible exceptions for this summer



Final Exam Schedule

- Refer to the schedule distributed at an earlier advising meeting
- Confirm days/times of exams with all professors before making travel plans
- Consult with Residential Life re: days residence halls close and reopen
- If you have **THREE EXAMS** scheduled for one day, please let me know by Friday, December 5th so I can assist you in rescheduling one exam
 - A paper due date does not count towards this



Tutoring/Academic Support

- **GSB STUDY CENTER: BUSINESS**

- Tutoring is provided for Math, Economics, and many other Business courses Monday-Thursday 9am-5pm and Friday 9am-4pm in 207 Hughes Hall. Sign-up on Gabelli Access.

- **THE WRITING CENTER**

- Tutors address logical, rhetorical, and grammatical concerns in your writing. The Writing Center can assist with any type of writing, from conception, to composition, to completion. Monday through Thursday 9:00 am-8:00 pm; Fridays 10:00am-3:00pm on the East side of Dealy Hall's 5th floor, in the Economics Dept. Students can sign-up at www.fordham.edu/writingcenter or by phone at 718-817-4032. Walk-ins are welcome whenever space is available. Students should be on time, bring the assignment, and expect to do work.

- **OFFICE OF DISABILITY SERVICES**

- Accommodations for students with disabilities
- Academic coaching for all students

- **COUNSELING & PSYCHOLOGICAL SERVICES and CAMPUS MINISTRY**

- Assistance for students having difficulty adjusting to college

- **PHILOSOPHY**

- Graduate students in the department can provide tutorial assistance. Students should contact Dr. Samir Haddad, the Associate Chair in Collins Hall 101 for tutorial referrals.

- **ECONOMICS**

- Students can go to the Economics Tutoring Center in Dealy Hall E-533 or email ecotutor@fordham.edu for an appointment.

- **MODERN LANGUAGES**

- Free tutoring, practice, and conversation in all of the languages taught in the department is available. Contact the department for tutoring schedules. The Language Lab in Keating B25 also assists students with Modern Languages.

- **MATHEMATICS**

- The Math Help Room is located in JMH 410. Math Room Hours: M- F 10:00-4:00. No appointment is necessary.

- **GABELLI DEANS/DIRECTORS**

- Appointments and walk-ins

- **PROFESSORS**

- Appointments and office hours



Academic Policies

- Class Attendance
 - 6 excused for 3x/week
 - 4 excused for 2x/week
 - 2 excused for 1x/week
- University Withdrawals or Leaves of Absence
- Transfer to FCRH or FCLC
 - Must have at least 2.5 GPA
 - FCLC: Dean Milton Bravo, 804 Lowenstein, mbravo4@fordham.edu
 - FCRH: Interim – Melissa Yeagley, 1st floor Keating, yeagley@fordham.edu





Freshman Advising Calendar

- Included in your handout provided at orientation, on your fall DETAILED academic schedule (not the week at a glance), and today
- Look at your schedule to determine your GSB Advising Group
 - On your schedule, you will be registered for a class:
 - FRESHMAN ADVISING/MENTORING - ZZBU ADVI - R13
 - The two numbers after “R” are your Advising Group number
 - Same Advising Group number as your GSB small group on Monday of Orientation
- Unless noted, all sessions are in Keating 1st Auditorium 1-2:15pm
- All sessions are MANDATORY

Spring Advising Sessions:

First Spring Advising Session: Thursday, 1/22

Second Spring Advising Session: Thursday, 2/12

Third Spring Advising Session: Thursday, 3/5

Fourth Spring Advising Session: Thursday, 3/26



Upcoming Gabelli Events

- Coding Workshop
 - 11/24 1:00-2:00pm, Hughes Hall 212, with Information Systems Professor Jie Ren
 - In this workshop, you will learn basic coding in R and use R as a platform to conduct business analytics; Pizza and beverages will be served
- Gabelli Frosh Film Fest
 - 12/3 2:30, Hughes Hall Basement Room B, *City Dump* with Sports Business Professor Conrad
- Gabelli School of Business Undergraduate Holiday Party
 - 12/4 1:00-3:00pm, Hughes Hall Lobby
- See www.gabelliconnect.com/calendar/ for more events!



Top 10 Ways Students can Improve during Networking/Job Searching

(according to a critical alumnus)

1. When having a call with a prospective employer, use a land line if possible. If you need to use a cell phone, make the call in a quiet area with a strong cell signal. The alumnus cannot count how many times a student has called him while walking between classes on a windy day.
2. During the call, do not check your email or post on Facebook, etc. People think they can multi-task, but it is obvious to the other party when someone is not giving their full attention.
3. Do your homework, research the interviewers background. Google, Facebook, and LinkedIn will give the student a wealth of information that can be useful and can help the student formulate questions before the call or meeting.
4. Don't say LIKE and YOU KNOW in every sentence.
5. Resumes should fit onto one page (without reducing the font size) – the most common error the alumnus sees on student resumes is that they are too wordy and “padded” with unimportant info.
-Examples of padding that should be avoided: Seems everyone likes to list skill sets such as: “good communication skills,” “team player,” “problem solver,” etc. A good interviewer will determine if the candidate possessives these skills.
6. Microsoft Office, Excel, Word are not unique skills. In fact, they are givens.



Top 10 Ways Students can Improve during Networking/Job Searching, cntd.

(according to a critical alumnus)

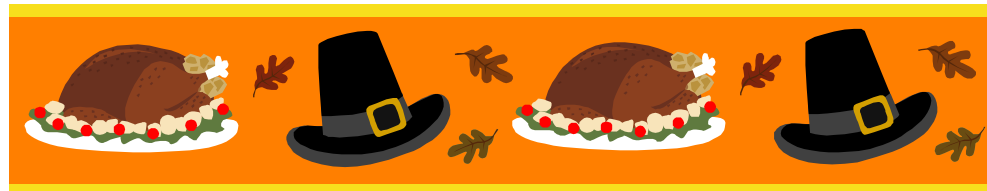
7. Don't exaggerate. The alumnus once had a student tell him that he was an expert in Excel. The alumnus asked him to write a simple macro in C++ to derive the first derivative of a basic formula, which the student could not do.
8. A second language is helpful, but be prepared to be interviewed in the second language. When his son was interviewed at JPMorgan, he had interviews in English, French and Arabic.
9. Don't list "relevant courses." This suggests the student took "irrelevant courses."
10. When possible PDF the Resume. Resume reviewers are using varying platforms to view the document. iPads are probably the most popular hardware used to look at resumes in lieu of printing the document. The writer needs to be sure the resume appears correctly formatted, regardless if the reader is using a Samsung tablet, iPad, Mac, PC or good old fashioned laser printer.

Keep in mind that the interviewer knows the student is most likely looking for their first "real" job and has little to no practical experience. In general, the interviewer is looking for someone who:

- Has an interest in the field
- Has prepared for the interview
- Has the ability and desire to learn and be trained



Have a great
Thanksgiving Break!



Best of luck on Final Exams!